

JOB DESCRIPTION		
Post Title: Outdoor Education Instructor	Hours: 35 hours per week Term Time only	Grade: Higher Level Teaching Assistant
Directorate: EDUCATION	AREA: SEAFORD EAST SUSSEX	SCHOOL: BOWDEN HOUSE

Responsible to: **Head of Education and/or Headteacher**

Purpose of the job:

To meet the aims of the school by co-leading the External Leadership Programme for residential students from the age of 9 – 16+ years. With the assistance of other staff members provide an environment in which the needs of the students with SEMH can be met and to promote the physical, social, emotional and intellectual needs of students, preparing students to become independent individuals.

Major duties and responsibilities.

1. As the Outdoor Education Instructor maintain professional standards and offer appropriate modelling to students at all times.
2. Assist in organising the External Leadership programme which includes the 24hour curriculum.
3. To act as co-ordinator for any activity centres used by the school.
4. To co-ordinate KS4 outward bounds based accreditation.
5. To complete EVOLVE Risk Assessments.
6. Assist in organising and attend a number of camps annually.
7. To actively contribute to staff meetings.
8. To participate fully and as appropriate in training opportunities provided by the school.

Job Activities:

1. Responsible for the health and welfare of all the students.
2. To be responsible for the upkeep of any equipment and to generally maintain the outdoor activity programme.
3. To resolve conflict in a calm assured manner ensuring the students welfare is foremost.
4. Manage, organise and supervise recreational activities and outings including to participate in, and encourage students to participate in such activities.
5. Responsible for the writing of reports for annual reviews and end of term.
6. To attend regular weekly team meetings to discuss standards, quality and consistency of emotional and physical care for students
7. Establish and maintain good working relationships with all staff groups.
8. Ensure that all duties and responsibilities are discharged in accordance with the School's Health and Safety at work policy and use the LA software EVOLVE to approve activities.
9. To participate in the School's performance management scheme, ensuring that performance standards /targets are set and met within the agreed time scale.
10. The post holder will comply with the School's Equal Opportunities Policy and assist with it's development and promotion within the school.
11. As directed, the post holder will undertake additional duties and responsibilities that may arise from time to time commensurate with the grade of the post.

QualificationsEssential

Experience with and an enthusiasm to work with students with challenging behaviors in an outdoor environment.

Forest School Leader Level 2 or above.

British Canoeing Paddlesports Leader or Level 1, 2

Climbing Wall Award, Rock Climbing Instructor or above.

A Full UK driving license

A willingness to undertake more training and qualifications as necessary.

Desirable

A nationally recognised Mountain Bike Leader qualification.

A nationally recognised Archery Leader qualification

A nationally recognised Walking qualification.

A nationally recognised Windsurfing or Sailing qualification.

A nationally recognised Waterski or Wakeboard qualification.

Beach Lifeguard

Ideally the candidate will have qualifications and experience where they are able to create a schedule that enables students to achieve SEMH targets through a range of trips, activities and experiences.